



Brockton Church of England
Primary School

Nursery Handbook

2023-2024



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Nursery Welcome

Hello to all Brockton Nursery Parents,

It is my absolute pleasure to welcome you to Brockton Nursery. My name is Sally Lockley and I am the teacher in charge of the Nursery, Reception, Year 1 and 2 classes. I am supported by Mrs Joanne Carver, the Nursery Lead and Miss Jennifer Martin, the Class 1 teaching assistant.

It is our aim to make your child's time at Brockton Nursery as happy as possible. We have a friendly staff to help you every step of the way. Please do not hesitate to contact us if there is anything we can help you with.

I look forward to working with you and your child in the future and thank you for choosing Brockton as the Nursery for your child. On behalf of the staff at Brockton Nursery I would like to extend a warm welcome to you and your child.

Sally Lockley
EYFS / Key Stage 1 Teacher

Staff

Ms Marilyn Hunt
Headteacher

Mrs Joanne Carver
Nursery Lead - HLTA

Mrs Sally Lockley
Class 1 Teacher
Head of EYFS

Miss Jenny Martin
Class 1 Teaching Assistant -HLTA

At Brockton C.E Primary School we have a nursery provision run by the school Governing Body.

We take children who are 2 and above, they are eligible to start nursery the term after their second birthday.

Our Nursery Day

8.45 am	Arrival and Register
9.00am – 10.45am	Free Play Adult-led Circle Time Adult-led Literacy Adult-led Phonics Adult-led Mathematics
10.45am	Snack
11.00am	Big Play Bikes, balls, bats and hoops, climbing equipment
12.00pm	Lunch
1.00pm	Free Play with Reception Children
1.30pm	Dance and Stretch
2.00pm	Snack
2.15pm	Free Play Afternoon Adventures – music, art, cooking, woodland activities, P.E
3.00pm	Story Time
3.20pm	Ready for home



EYFS (Early Years Foundation Stage)

We pride ourselves in providing a caring and supportive learning environment where your child is valued and achievement in its widest sense is encouraged and celebrated. Most importantly, we want your child to feel happy and cared for!

Brockton Nursery works under the umbrella of The Early Years Foundation Stage (EYFS). It is the statutory curriculum that all childcare settings follow to ensure that children learn and develop well and are kept healthy and safe. It promotes teaching and learning to ensure children are ready for school.

The EYFS learning and development requirements comprise of Seven areas of learning. These are split into two groups:

The Prime Areas which cover the knowledge and skills to form the foundations of formal learning. These develop through effective relationships and experiences, supporting learning in all other areas and remain fundamental throughout the EYFS.

- Communication and Language
- Personal, Social and Emotional Development
- Physical Development

The Specific Areas of learning and development that grow from the Prime Areas and provide important opportunities for extending knowledge.

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

The Nursery also plans themes around children's needs and interests; this makes learning fun and enjoyable for the children whilst they develop the skills and knowledge required for each step of their early education.

Our Activities and Provision

Arrival

Children are welcomed from 8.45am each morning from the entrance on the main school playground. Personal belongings are stored in individual, labelled boxes which encourage children to recognise their own name and begin to take responsibility for their belongings. We have hooks for outside coats/suits and space for outside boots. Children are encouraged to put

their water bottles on the water-bottle station. We can help the children put any packed lunches or snacks in the fridge.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development
- Communication and Language
- Literacy

Free-Play

During free-play, children access our continuous provision. This is based on the interest of the children and supports their learning across the EYFS and schemas of play. Our continuous provision is delivered throughout our setting both inside and in our 2 outdoor areas. It includes:

- Outside construction zone
- Indoor construction toys
- Seasonal nature table
- Mark-making station
- Water play
- Sand play
- Gravel play
- Mud play
- Malleable Material Station
- Small world play
- Role play areas
- Book corner
- Numeracy based invitations to play
- Literacy based invitations to play
- Art Atelier
- Indoor and outside music zones



Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development
- Communication and Language
- Literacy/Mathematics/Understanding the world/Expressive Art and Design

Circle Time

Whilst we constantly work to develop the children's language and communication skills, circle time is a special moment where we come

together to welcome each other, hear each other's news and find out about the day to come.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Communication and Language
- Literacy/Mathematics

Literacy

We build our language skills using 'Phase One Letters and Sounds' which is made up of seven aspects:

Aspect 1 - General sound discrimination - environmental sounds

Aspect 2 - General sound discrimination - instrumental sounds

Aspect 3 - General sound discrimination - body percussion

Aspect 4 - Rhythm and Rhyme

Aspect 5 - Alliteration

Aspect 6 - Voice sounds

Aspect 7 - Oral blending and segmenting

Reading and writing skills are encouraged in an age-appropriate way. Mark making is the early step towards writing. We aim to develop a love of reading and have a large range of fiction and non-fiction books that can be shared by adults or used independently by our children.

Areas of the EYFS this supports:

- Communication and Language
- Literacy

Snack Time

We provide healthy snacks for our children including milk, fruit, breadsticks and toast. Children are welcome to bring their own healthy snacks to enjoy. Please provide your child with a water bottle - we make water freely available throughout the day. Snack time is a great social time where we get to chat together, develop our social skills, and develop our independence.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development
- Communication and Language

Mathematics

We work on developing our mathematical understanding and skills which include:

- Exploring numbers 1-5
- Exploring the language of maths such as 'more than', 'less than'
- Exploring shape and measurement
- Recognising simple patterns
- Recognising and using the language of position such as 'under', 'behind'.

Areas of the EYFS this supports:

- Communication and Language
- Mathematics

Big play

Playing on the big school playground supports our physical development with lots of space to run, hop, skip, jump, throw and catch. We have a range of ride-on toys, scooters, pedal tricycles and balance bikes. The children use cones and markers to create challenges for themselves and their friends. This is a great time for big imaginative play - the children love to play farms, emergency services, schools and families during this time.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development
- Communication and Language

Lunch

Meal times are not just about developing healthy eating, it is also a time to enjoy each other's company. Children are welcome to bring a packed lunch or order a hot meal from school.

Staff encourage the children to feed themselves and 'tidy-up' their lunch after they have finished. We hope to reinforce the skills you teach at home when eating together in the Nursery.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development
- Communication and Language

Afternoon Adventures

Our programme of afternoon activities builds on the interests of the children and supports their learning across the EYFS. It also gives the children the opportunity to explore and enjoy our beautiful grounds and woodland area. Adventures include; PE, music, art, cooking and Brockton Mini-Beasts - our very own gardening and woodland-learning programme.

Areas of the EYFS this supports:

- Understanding the world
- Expressive Art and Design
- Physical development



Cosy story time and wind-down

After a busy afternoon, the children are encouraged to snuggle up in the book corner to enjoy a story together. This creates a calm and gentle atmosphere to end the day.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Literacy

Ready for home

At home time the children are encouraged and supported to gather their belongings, put on their shoes and coats, ready for their parents /carers.

Areas of the EYFS this supports:

- Personal, Emotional and Social Development
- Physical Development

Behaviour

At Brockton Nursery, we promote and celebrate positive behaviour. We encourage children and adults to treat one another and our setting with respect and consideration.

Our children are encouraged to follow four core values:

Be Kind

Be Gentle

Be Polite

Be Helpful

Learning in Partnership with you

It is important to us that we work in partnership with you during this exciting stage of your child's education. We are always available to talk through any concerns or questions.

We also have the following in place to support that partnership:

Nursery Diary

Your child will be provided with a nursery diary which will be completed to give you a brief snapshot of their day.

Termly Review

You will be provided with a termly review giving detail about your child's attainment and progress. We welcome discussion about these or any other matters relating to your child at any time.

Learner's Journal

We use an online journaling app called Tapestry to record your child's progress through the EYFS. This is available for you to view and make comments on throughout your child's time at nursery and continues into Reception.

Stay and Play

Each half-term you will be invited to come and spend time in the Nursery with your child. The children always feel excited and proud to show their adults around and you will be able to get a glimpse of how we play and learn.

Bookbags * Available Summer 2024

We encourage children to take home a bookbag to share at home. Our bookbags are linked to our topic for the half-term. This is a way to

connect home and nursery together, further develop a love for reading and foster a sense of responsibility in looking after the books. Bookbags can be changed on a weekly basis.

Further information

Term dates

Term dates can be found [here](#) or by accessing the [school website](#)

Funding

Information on all aspects of help with the cost of childcare including applications for funding can be found on the government's website: Childcare Choices [here](#)

When you register with Brockton Nursery, you will also be asked to complete a funding form for our records.

Lunch Provision

Children are welcome to bring a packed lunch or order a hot meal from school every day. Menu options can be found [here](#) and menu dates [here](#) or through the [school website](#)

We also have hard copies of our menu in the nursery should you prefer.

Payment for school meals is made through SchoolMoney. [SchoolMoney Guide](#)

Snack Provision

We provide healthy snacks for children including milk, fruit, vegetables, breadsticks, rice cakes and toast. Children are welcome to bring their own healthy snacks to enjoy. Please provide your child with a water bottle - we make water freely available throughout the day.

Clothing and Footwear

Please send your child to nursery in clothes suitable for messy play. We promote independence and therefore ask that clothes are easy for children to fasten/unfasten themselves.

Please provide your child with a pair of soft shoes for indoor use. Gym shoes with velcro fastenings are ideal.

Please label all clothing and footwear with your child's name to avoid items being lost.

We would be grateful if you could supply an extra set of labelled, indoor clothes that can be kept in your child's box.

We spend time outside every day, please could you ensure your child has suitable outdoor clothing for both sunny and wet weather.

Accidents

If your child has a bump or accident during their time in nursery, they will be treated by a qualified first aider. An accident slip will be stapled into your child's nursery diary. You will also be asked to sign the accident log at pickup. If the injury is more serious, you or your designated contacts will be informed in line with your instructions on your registration form. Please ensure that your contact details are kept up-to-date to enable us to contact you quickly if needed.

Medication

Please complete a form available from the school office in order for us to administer any medicines correctly.

Illness

Useful information, provided by the NHS and the government on children's health can be found [here](#)

Sleep and rest time

We have cushions, a sofa, beanbags and blankets available for quiet times, rest and sleep. Your child can choose when to access these areas. If you feel your child will need a period of rest during the nursery day, please let us know.

Intimate care

Intimate care routines are essential throughout the day to meet children's basic needs. This may include nappy changing, supporting children with toileting, changing clothes, and giving first aid treatment and specialist medical support, where required.

In order to maintain the child's privacy, we will carry out the majority of these actions on a one-to-one basis, wherever possible, with the exception of first aid treatment which must be carried out by a qualified first aider.

Nappy Changing: Each child provides their own nappies, wipes or pull ups which are kept in their personal box in the changing area. The nursery provides nappy bags. Any nappy cream that a child requires during the day should be provided from home and labelled with that child's name. Nappy changes are recorded for children under the age of 3 in their nursery diaries, we aim to ensure that all children are changed on a regular basis.

Snow and bad weather

In the event of nursery closure due to bad weather you will receive a notification via text or email. The Shropshire School Closure website below will also be informed.

[Shropshire School Closures Website](#)

