

THE EDGE SCHOOLS' FEDERATION

GOVERNORS' MEETING ON

ON THURSDAY 13 OCTOBER 2022 AT 6.30PM

TYPE OF MEETING	FULL GOVERNORS MEETING	FACE TO FACE									
PRESENT	Mr S James (Chair) Mr S Hall (Vice Chair) Mrs C Fenton Mrs K R Stone Mrs D Crowe Ms E Evans	Mrs M Hunt (Headteacher) Mrs S Phillips Mrs C Egleton Mr R Rhodes Ms L Furniss									
CLERK	Viktoria Deakin										
IN ATTENDANCE	Mr T Davies Mrs C Bedford Mrs S Philips Mrs L Foster										
QUORUM	Number: 5	QUORATE: YES									
1.	ELECTION OF CHAIR AND VICE CHAIR OF THE GOVERNING BODY Mr S James was elected as Chair of the Governing Body for the ensuing year on 6 th October 2022 in an extraordinary full Governing Board meeting.										
2.	APOLOGIES <table><thead><tr><th>Received from</th><th>Reason</th><th>Consent Yes / No</th></tr></thead><tbody><tr><td>Mr R Rhodes</td><td>Unwell</td><td>yes</td></tr><tr><td>Mr S Hall</td><td>Away</td><td>yes</td></tr></tbody></table>		Received from	Reason	Consent Yes / No	Mr R Rhodes	Unwell	yes	Mr S Hall	Away	yes
Received from	Reason	Consent Yes / No									
Mr R Rhodes	Unwell	yes									
Mr S Hall	Away	yes									
3.	DECLARATION OF ANY OTHER URGENT BUSINESS The following items of other urgent business were recorded for discussion under item 21. No urgent business declared.										
4.	DECLARATION OF INTEREST 4.1 There were no declarations of interest made. 4.2 TERMLY REVIEW OF GOVERNOR AND HEADTEACHER BUSINESS INTERESTS Business Interests Register The business interests register must be reviewed annually but is tabled termly to enable new governors to be included and existing governors to update their entry. The register must be published on the website. The following was noted: All governors to update the Business Interest Register.										

	<p>ACTION: S Hall, R Rhodes, and D Crowe to complete the Business Interest Register. L Foster to ensure Business Interest Register completed.</p>
<p>5.</p>	<p>GOVERNING BODY MEMBERSHIP</p> <p>5.1 Governing Body Vacancies</p> <p>The Governing body agreed the following appointments:</p> <p>Associate Member: Mrs S Phillips Associate Member: Mr T Davies Co-opted Vacancy 1: Mrs C Fenton Co-opted Vacancy 2: Co-opted Vacancy 3: Mrs Caroline Bedford Foundation Member: Mrs C Egleton</p> <p>Co-opted Governors: Mrs C Fenton, Mrs C Bedford, and Mr T Davies* all subject to the completion of the necessary paperwork and pre-appointment checks.</p> <p><i>*Mr Tony Davies' term of office will commence following the appointment of Mrs C Egleton as Foundation Governor by the Diocese*.</i></p> <p>Mr T Davies is proposed to sit on the Business Management Committee. Mrs C Bedford and Mrs S Philips to sit on the Curriculum Committee. Mrs C Egleton to chair Curriculum Committee and L Foster to clerk Curriculum Committee. Mr S James to sit on Headteacher's Performance Committee.</p> <p>Special interest Governors: Mr R Rhodes proposed to be Attendance Link Governor. Mrs C Bedford appointed as link Governor to SEND.</p> <p>5.2 Code of Conduct</p> <p>The Governing Body agreed to adopt the Code of Conduct and were reminded of the importance of confidentiality. The Chair of Governors signed the Code of Conduct on behalf of the Governing Body.</p> <p>ACTION: All Governing Body vacancies and appointments to be published on the School's website.</p>
<p>6.</p>	<p>TO REPORT ACTION TAKEN BY THE CHAIR OR VICE-CHAIR OF THE GOVERNING BODY IN CASES OF URGENCY</p> <p>The following action taken on the grounds of urgency was reported: Progress has been made with finalising the position of the absent Headteacher, DT. The Governing Board has given him 3 months' notice on the grounds of ill health. DT's role will be finishing at the end of October, then the Governing Board will decide on the next step.</p>
<p>7.</p>	<p>MINUTES</p> <p>7.1 To receive and confirm the minutes of the previous meeting</p> <p>The minutes of the meeting held on 16.06.22 were approved and signed as being a correct record.</p>

7.2 Matters arising from the minutes

There were no matters arising from the minutes of the previous meeting.

ACTION SHEET			
ITEM NO	ACTION	TO BE COMPLETED BY	UPDATE
7.1	Establish a rolling programme for governors to complete monitoring visits.	Mrs L Foster	Ongoing
7.1	Set up forms for the governors' visits.	Mrs D Crowe Mrs A Byrne	Discharged
7.1	The Curriculum Committee will require a new Chair as Mrs M Hunt as Executive Headteacher cannot take the position of the Chair of the Curriculum Committee	Mrs M Hunt Mrs A Byrne	Discharged
7.1	To agree dates for each committee/governing body to review their Terms of Reference	Mrs M Hunt Mrs A Byrne	Discharged
	Foundation governor check	LF	Discharged
	Questionnaire sent to parents before and after	SJ	Issue the report with a response from MH to parents. MH tried to recruit to support the before and after school care, but the recruitment has been unsuccessful.
	Governors training	LF	Discharged MH to update Governors on free training available through the NGA membership.
	Governors compliance	LF	Discharged

8. TO RECEIVE REPORTS/MINUTES

8.1 Business Management Committee

Minutes of a meeting held on 03.10.22 were received and considered. A copy has been placed in the minute book.

Particular points discussed were:

Forecasting the number of pupils on roll and impact of the numbers.

The declining number of pupils in Brockton may initiate possible cuts on staff, M Hunt is currently modelling the new staff structure with the School Finance Officer.

Church Preen and the number of pupils on roll looks financially viable.

Wistanstow has a large surplus currently, but the number of pupils is declining. The decline in numbers will require some adjustment of the budget in September 2023. The Governing Board will also need to consider the energy price increase and the impact of the increase on the budget.

The Brockton School audit shows the outstanding tendering for the catering and cleaning. There are two companies tendering for catering and six for cleaning.

The Breakfast and After School Club is still running now despite of the staffing issues.

Purchase of IT kit has been confirmed.

Q: Is the pay rise budgeted?

R: There has been no update from Shropshire.

8.2 Curriculum Committee & Reports from Governors

Final minutes to be confirmed before circulating to governors for consideration and a copy placed in the minute book (meeting held 10/10/2022).

L Furniss completed the Safeguarding Governor's Training online.

English link governor visit, completed by Mrs D Crowe. The feedback from children was that they enjoy school and learning, but in terms of curriculum there is more work to do such as closing gaps between children. This is also backed by the Ofsted Report. The Pupil Voice has been completed in each school with two children. Confirmation of Leaping to Learning.

The communication from Brockton is improving.

Summer term data shows issues with the Year 2 results that may be due to the negative impact of Covid.

The stability that achieved with staffing will make a positive impact on teaching & learning.

The maths Curriculum has been rewritten by Mrs C Fenton. The Leadership would like to engage volunteer readers again to interact with the children. Interest has also been expressed by parents.

Discrepancy has been shown by some high and low progress score difference between Year 6 and Year 2; some questions have been raised about the accuracy of assessment. Moderation meetings have been put in place.

J Rowe School Improvement Officer to update about Ofsted.

ACTION:

L Furniss to email out slides of the Safeguarding training to the Governing Board members.

L Furniss' Safeguarding training questions to be incorporated into Governors' forms.

9. **REVIEW OF TERMS OF REFERNECE FOR COMMITTEES / GOVERNING BODIES**

As required by law the governing body reviewed all its arrangements for the delegation of functions and agreed the following:

9.1 To review the establishment, terms of reference, constitution and membership of all the governing body's committees

The establishment, existing terms of reference, constitution and membership of committees were considered, and it was agreed that no changes were necessary

9.2 To appoint governors to committees as necessary

❖ Please see **Appendix 1** for full list of committee members

It was agreed that governors be appointed as additional members to committees as follows:

Name of Committee(s):

Business Management Committee

Curriculum Committee

Headteacher's Performance Committee

Appointed Governors:

Mr T Davies

Mrs C Bedford

Mrs S Philips

Mr S James

The committee, when necessary, can call upon any governor, who is not otherwise ineligible, to fill any gaps in the normal membership of the committee and/or in extreme circumstances call upon governing body representation from another school.

To appoint chairs to committees where the governing body have retained the responsibility to do so

(Note: chairs will only need to be appointed/reviewed where the governing document for the committee indicates against a member's name or ex-officio title – e.g “who shall be chair of the committee”. The appointments need to be made each year even if the same member of ex officio title is to continue).

Chairs were appointed to committees as follows:

Name of Committee:	*Appointed Chair:
Business Management Committee	Mr S Hall
Curriculum Committee	Mrs C Egleton

To appoint a clerk to each committee if not already done so

(Note: clerks will only need to be appointed where new committees have been established or for existing committees where a vacancy for clerk has arisen. There is no legal requirement to re-appoint each year currently appointed clerks who are to continue).

Name of Committee:	Appointed Clerk:
Curriculum Committee	Mrs L Foster

9.3 To appoint Link and Special Interest Governors (if applicable)

Link and special interest governors were appointed as follows:

Individual Areas (listed by subject):

Subject Area	Appointed Governor
Attendance	Mr R Rhodes
SEN	Mrs C Bedford

Governors agreed that all the above were all up to date. Please see Appendix 1 for full list of Link Governors

10. HEADTEACHER'S REPORT

The headteacher's report was received and considered. Particular points discussed were:

A copy of the report has been placed in the minute book.

Executive Headteacher Report to Governors Autumn Term 2022

Safeguarding

CPOMS continues to be used effectively to record and monitor safeguarding matters.

The school is supporting the family with an Early Help application. One family is also currently being supported with an Early Help application outside of a referral process. One child has been placed on the Child Protection register.

Behaviour

CPOMS Behaviour incidents – July 2022 to October 2022

	BPS	CPPS	WPS
Total incidents recorded since last meeting	22	7	5

Two children were involved in the 22 incidents in Brockton. One of the children is post LAC, one child will receive support from staff that completes Trauma Induced training.

Q: Is staff having training on managing behaviour?

R: Yes

Headteacher Report Autumn 2022 Brockton CE Primary School

Numbers on Roll:

Number on Roll on Census day, 6.10.22 is 59.

Current Staffing

We continue to try to recruit a lunchtime supervisor and Breakfast Club / After School Club staff. At present lunchtimes are being covered by TAs and Mr Lockley.

Safeguarding:

Continue to log safeguarding concerns on CPOMS.

School Development Plan:

Computing identified as an area of weakness in the Ofsted report.

14 x pupil laptops in school from September 2022.

14 x pupil iPads in school from September 2022.

“Teach Computing” SOW started in all classes from September 2022.

Nurse to establish

Pre-school room cleared and redecorated, with new furniture purchased during the summer break. Resources rationalised and outdoor area starting to be redeveloped at the start of the autumn term led by S Lockley.

Development of cross federation staff support and sharing of good practice.

PD Day 5.9.22 – Arthog Outreach.

Teachers and TAs from all 3 schools met for the day at Brockton to take part in activities focused on developing outdoor learning Early Years team meetings held on Teams. EYFS teachers attending termly LA updates and feeding back to other EYFS teachers Admin team meetings held on Teams. Admins attending termly LA updates and feeding back to other admins.

Trips started again.

Attendance is good.

Trauma Induced Training in January 2023.

Safeguarding:

Two Early Help incidents were recorded in Brockton.

Q: Did staff have Safeguarding training in Early Help?

R: Yes, the DSL had but not Brockton.

Q: This is the first year in the new structure. What experiences have you had?

R: There are low numbers in Year 2 and Year 3. There are further changes next year.

Q: What are the changes?

R: There will have to be further changes in the staffing structure.

Brockton Development Plan:

Federation SENCo has oversight and accountability for progress of SEN pupils. SENCo now has dedicated time and responsibility for communication with parents / carers of SEN pupils.

Q: How many children are on the SEND register across the federation?

R: 24.

The SoW in Computing is a nationally recognised scheme that received a positive response from teachers.

Head of School Report Autumn 2022 Church Preen Primary School

Numbers on Roll

Number on Roll on Census day, 6.10.22 is 42.

Current Staffing

All staff are part-time.

A former supply teacher who left the area is returning and would like to volunteer her time, up to three afternoons a week.

Safeguarding

Continued to log safeguarding issues on CPOMS. There has been one case this term where a child has made a disclosure to staff and contacted First Point of Contact. A meeting with parents followed this disclosure and the School is working with them to obtain the appropriate support for them and their child.

Health & Safety

There is a large ash tree on the boundary of our school field that potentially has ash dieback. The School is currently inviting for quotes for the work. Children are prohibited from using the field until the work is done.

Extra-curricular activities have now returned.

School Development Plan

Computing: New computing resources were purchased last year, and the computing curriculum progression map is in place.

Design and Technology (D&T): The progression map for design and technology (D&T) is already in place. The School subscribed to the Design and Technology Association which will support the development of the new KS2 long term planning. This term, the School will complete an audit of the design and technology resources as well as attend network meetings.

Retrieval Practice: John Rowe, the School Improvement Advisor, will be delivering a staff training session on this on the PD Day on 2.1.23.

Catherine Cowper, SENDCo, has visited school once this term so far to begin to support staff with interventions.

Staff CPD to support staff to deliver emotional Literacy.

Current challenges:

Reduction of classes from 3 classes to 2 classes that may entail the reduction of staff.

Reworking of the KS2 curriculum that has begun.

Part-time staff entails no consistency in planning and delivery.

John Rowe will deliver training on retrieval practice.

Q: Is there capacity to work together other than teaching? Team building perhaps?

R: Staff would like some time to catch up on marking or training.

There are significant concerns that there is no day at Brockton and Preen when all staff is in school. This would be solved by the recruitment of more children to employ more full-time staff. Open Days could be an option to recruit more children.

Head of School Report Autumn 2022 Wistanstow CE Primary School

Numbers on Roll

Number on Roll on Census day, 6.10.22 is 73.

Current Staffing

Consistent staff structure.

Safeguarding

Continued to log safeguarding issues on CPOMS. There have been some concerns around possible neglect which have been recorded and parent meetings are taking place. One child is under the joint care of Shropshire Council.

Health & Safety

Following the removal of the fence across the playground during the summer holidays, concerns have been raised about children going out of the gates before school, sometimes chasing footballs or, in one case, an unwatched toddler walking out. In response to this, the School have some temporary fencing which the School erect in front of the gates in the morning and no football is allowed before school.

Extra-curricular activities

Subject leadership has now been allocated across the curriculum. Staff meetings so far this term have focussed on this. Staff have asked for guidance and training in being a subject leader.

School Development Plan:

Curriculum Offer for Reading: A Subject leader has been appointed. Kate Ross, reading subject lead at Church Preen School, lead a CPD session around the reading curriculum.

Retrieval Practice: John Rowe, our School Improvement Advisor, will be delivering a staff training session on this on PD Day on 2.1.23.

Curriculum Offer for PE: A highly skilled PE teacher teaches weekly PE lessons across KS2. T Pinches, TA, is has begun a Level 5 qualification in teaching PE.

Current challenges:

Development of subjects across the curriculum by staff.

Small playground for a growing number of children.

The Edge Schools' Federation Development Plan 2022-23

Mixed age curriculum area rolling plans reviewed and updated with corresponding progression maps. Not much progress achieved with completing this action. As and when staffing will be more stable, further progress can be made.

Q: Is there an issue with the progression map being followed?

R: It has been resolved.

Y3 and Y4 residential visit to Pioneer Centre booked for March 2023 for all 3 schools.

Y5 and Y6 wild camps led by Mr Lockley for all 3 schools in June 2023 arranged.

The School invested in Early Reading by buying the phonics books and matched those books to the curriculum. Brockton was praised about their achievements in Early Reading.

Wistanstow has been using 'Jane Considine resources' for reading and spelling and has been developing the maths Curriculum through White Rose maths.

SEN Report

The SENCO is well established now. Attending to all schools to review children's needs. There has been positive feedback from staff and parents.

ACTION:

M Hunt to put into brackets how many children are involved in incidents recorded on CPOMS.

Brockton School Development Plan to go on Share Point.

Information to be sent out to children about online safety on school website.

Advertise Open Day at schools and keep it regular. Engage local newspaper and social media to advertise Open Days.

Governors are invited to record in the minutes how they have fulfilled their responsibilities and contributed to maintaining and improving the quality of teaching and learning, behaviour and safety and achievement for pupils in the school since the last meeting.

Governors' Core Function	Impact of governor involvement – What <u>improvements</u> have been secured to pupil outcomes, behaviour and safety, leadership and management?
Setting the vision and strategic direction of school	Governors regularly visit school and meet with staff and children: English link governor visit, completed by Mrs D Crowe. The feedback from children was that they enjoy school and learning, but in terms of curriculum there is more work to do such as closing gaps between children. This is also backed by the Ofsted Report. The Pupil Voice has been completed in each school with two children.
Holding the head teacher to account for the school's educational performance	Sanctioned the purchase of laptops: Brockton School Development Plan: Computing identified as an area of weakness in the Ofsted report. 14 x pupil laptops in school from September 2022. 14 x pupil iPads in school from September 2022. "Teach Computing" SOW started in all classes from September 2022.
Ensuring financial resources are well spent	Reports and plans submitted to Business Committee for robust challenge and sanctioning: Business Management Committee Meeting 06.10.22: Forecasting the number of pupils on roll and impact of the numbers. The declining number of pupils in Brockton could initiate possible cuts on staff, M Hunt is currently modelling the new staff structure with the School Finance Officer.
Safeguarding	Governors trained in safeguarding: L Furniss completed the Safeguarding Governor's Training online. L Furniss' Safeguarding training questions to be incorporated into Governors' forms.

ACTION:

All governors to read Paper B, The Governing Body's Role in School Improvement, and feedback to Chair and Headteacher by 3rd November 2022.

12.

SCHOOL TEACHERS PAY AND CONDITIONS AND PAY POLICY

The School Teachers Pay and Conditions and Pay Policy was discussed by the Governing Body.

The Governing Board will be adopting the School Teachers' Pay Policy decided by Shropshire LA as and when the Policy is published. The School Teachers' Policy will be discussed at the Business Management Committee or the FGB meeting whichever takes place earlier in line with the Pay Policy release date.

ACTION:

Put the School Teachers' Pay Policy on the Business Management Committee or the FGB meeting' agenda whichever takes place earlier in line with the Pay Policy release date.

13.	<p>ADMISSION MATTERS</p> <p>13.1 <u>Admissions number 2024/25</u></p> <p>The governing body agreed that the school’s admissions number for the normal year of entry for 2023/24 should be Brockton 12 Church Preen 13 Wistanstow 12 as proposed by the LA.</p> <p>It is proposed that for 2024/25 the school's admissions number for the normal year of entry shall be Brockton 12 Church Preen 13 Wistanstow 12 as proposed by the LA.</p> <p>13.2 <u>Consultation on a Proposed Admission Policy for entry in 2024/25</u> (for Voluntary Aided, Foundation and Trust Schools only) No discussion at this meeting</p>
14.	<p>SCHOOL ATTENDANCE</p> <p>There is an increased focus on school attendance. The DfE is working closely with schools to improve attendance to reach pre-Covid levels. None of the schools in the Federation experiences problems with attendance. If early signs of low or non-attendance is detected the Welfare Officer is deployed instantly to work with families.</p>
15.	<p>RECOVERY PREMIUM FUNDING</p> <p>The Recovery Premium Funding is spent on Teaching Assistants and interventions. The National Tutoring Programme required the staff to be put through training which, on balance, needed more time and effort than the worth of the desired outcome.</p>
16.	<p>DEVELOPMENT & TRAINING</p> <p>16.1 <u>Feedback and record impact of governor training</u> L Furniss completed the online Safeguarding training. The feedback was positive.</p> <p>C Fenton, K R Stone and C Bedford completed the New Governors Induction Training. The feedback was positive.</p> <p>K R Stone completed the Safer Recruitment online training. The feedback was positive.</p> <p>16.2 <u>Review and identify any training needs of the governing body</u> L Foster to email to all governors to register interests and needs in training. T Davies to complete New Governors Induction Training.</p> <p>ACTION:</p> <p>Write up the Link governors’ roles.</p>
17.	<p>SAFEGUARDING / HEALTH & SAFETY</p> <p>The Governing Body agreed the following:</p> <ul style="list-style-type: none"> • It was agreed that all members of the Governing Body have read the following documents: <ul style="list-style-type: none"> • Keeping Children Safe in Education 2022 <i>All Governors read and understood the document.</i>

	<ul style="list-style-type: none"> • The Child Protection and Safeguarding Policy and other related Safeguarding Policies were reviewed and agreed by the Governing Body on and copies have been placed on the school website. • The Governing Body agreed to: <ul style="list-style-type: none"> • Set strategic development for safeguarding as part of governors' overall responsibility. • Review safeguarding arrangements in place for the renting out of school premises/facilities <i>The Federation is not renting out school premises.</i> • Monitoring the wellbeing and welfare of pupils, staff and stakeholders. <i>Parent and pupil voice questionnaires to be carried out and Ofsted questionnaires to be used as templates.</i> • Make arrangements for staff and governor training • Agree arrangements on how the governing body will seek assurance on the effectiveness of safeguarding. <i>The Safeguarding link Governor will complete school visits, parent, and pupil voice surveys.</i> • Outcomes of S175/157 audit <p><i>Q: What about the Section 175/157 audit?</i> <i>R: CPOMS covers the content more effectively than the audit.</i></p> <p>ACTION: Arrange dates for the Safeguarding link governor's visit.</p>
18.	<p>CHILD ON CHILD INCIDENTS</p> <p>The governing body received data related to the incidents of:</p> <ul style="list-style-type: none"> • Bullying • Racism • Sexual harassment and sexual violence • Any other prejudicial or discriminatory behaviour <p>The governing body agreed:</p> <p>No incidents have been reported.</p>
19.	<p>AUDIT</p> <p>19.1 Certificate of Presentation of Audited School Fund Accounts</p> <p>It was confirmed that the audited accounts of the school fund had been presented to parents. The Chair of the governing body was, therefore, duly authorised to the required certificate of presentation.</p> <p>19.2 Annual Appointment of the School Fund Auditor</p> <p>The Headteacher in conjunction with the governors, should appoint a suitably qualified auditor to audit the school fund accounts annually. The auditor must be totally Independent from the administration of the fund and have not connection which might inhibit the impartial conduct of the audit.</p>
19.	<p>VISIONING FOR THE FUTURE</p> <p>Visioning for the Future will be held off until the appointment of the Executive Headteacher and until new Governors settle in their roles. Whilst this item is priority, it needs a lot of thoughts, therefore, it will be discussed at the next FGB meeting.</p>

20.	<p>GOVERNANCE COMPLIANCE</p> <p>Governors are reminded of the legal requirement to publish and update</p> <ul style="list-style-type: none"> • Review policies <i>Work in progress</i> • Update GIAS <i>All three schools to be linked together.</i> • Update the School/Academy Website – please note updated information this term re school uniform and school opening hours <i>Started a conversation with a local website developer and looking to set up a steering group with parents to contribute to the school's assets and liaise with teachers. There are particular policies, procedures and information that the School is required to publish on the School's website. The developers are to come back with some ideas. The functionality of the website needs updating.</i> • Agree or amend the information they publish on each member of the governing body on the website each year <i>The checklist on the website. Governors to put themselves forward if they are interested. SJ to do in the meantime until someone is found.</i> • GDPR <p>Governors agreed to update the following: The Governing Board recognised that the new structure freed up some time to look at some key policies. This will be an opportunity for M Hunt to start updating some of the statutory policies.</p> <p>ACTION: M Hunt to continue updating the statutory policies and procedures. Governors' pen portraits to be completed. S Hall to check the website for GDPR.</p>
21.	<p>DATES AND TIMES OF GOVERNING BODY MEETINGS FOR 2021/2022</p> <p>The governing body agreed the following meeting dates:</p> <ul style="list-style-type: none"> • Autumn 2022 (where 2nd meeting taking place) • Spring 2023 <i>9th March Brockton 18.30</i> • Summer 2023 <i>15th June Wistanstow 18.30</i> • Autumn 2023 <i>to be agreed at the next FGB meeting</i>
22.	<p>ANY OTHER URGENT BUSINESS</p> <p>There were no items of any other urgent business to be considered</p> <p>ACTION:</p>
Signed _____ Chair of Governors Date: 12/12/2022	
Meeting Ended: 8.45 PM	

ACTION SHEET		
ITEM NO	ACTION	TO BE COMPLETED BY
4.2	S Hall, R Rhodes, and D Crowe to complete the Business Interest Register. L Foster to ensure Business Interest Register completed.	L Foster
5.1	All Governing Body vacancies and appointments to be published on the School's website.	L Foster

8.1	Email out slides of Safeguarding Training slides to the Governing Board members.	L Furniss L Foster
8.2	L Furniss' Safeguarding training questions to be incorporated into Governors' forms.	L Furniss L Foster
10	Put into brackets how many children are involved in incidents recorded on CPOMs.	M Hunt
10	Brockton School Development Plan to go on Share Point.	L Foster
10	Information to be sent out to children about online safety on school website.	M Hunt
10	Advertise Open Day at schools and keep it regular. Engage local newspaper and social media to advertise Open Days.	M Hunt L Foster
11	All governors to read Paper B, The Governing Body's Role in School Improvement, and feedback to Chair and Headteacher by 3rd November 2022.	All
12	Put the School Teachers' Pay Policy on the Business Management Committee or the FGB meeting' agenda whichever takes place earlier in line with the Pay Policy release date.	L Foster M Hunt S James
16	Write up the Link governors' roles.	L Foster M Hunt
17	Arrange dates for the Safeguarding link governor's visit.	L Foster M Hunt
20	Continue updating the statutory policies and procedures.	M Hunt
	Governors' pen portraits to be completed.	All
	Check the website for GDPR.	S Hall

Edge Schools' Federation Governors 2022-23

<p>The governing body shall consist of:</p> <p>(a) 2 parent governors;</p> <p>(b) 1 Local Authority governor;</p> <p>(c) 1 staff governor;</p> <p>(d) 1 headteacher;</p> <p>(e) 2 foundation governors;</p> <p>(f) 5 Co-opted governors</p>																											
<table border="0"> <tr><td>Simon James</td><td>Parent</td></tr> <tr><td>Laura Furniss</td><td>Parent</td></tr> <tr><td>Diane Crowe</td><td>Local Authority</td></tr> <tr><td>Elle Evans</td><td>Staff</td></tr> <tr><td>Dave Tinker</td><td>Headteacher</td></tr> <tr><td>Richard Rhodes</td><td>Foundation</td></tr> <tr><td>Vacancy</td><td>Foundation</td></tr> <tr><td>Steve Hall</td><td>Co-opted (Vice chair)</td></tr> <tr><td>Kate Stone</td><td>Co-opted</td></tr> <tr><td>Catherine Egleton (Foundation)</td><td>Co-opted (applying for Foundation)</td></tr> <tr><td>Vacancy</td><td>Co-opted</td></tr> <tr><td>Vacancy</td><td>Co-opted</td></tr> <tr><td>Carole Fenton</td><td>Associate</td></tr> </table>	Simon James	Parent	Laura Furniss	Parent	Diane Crowe	Local Authority	Elle Evans	Staff	Dave Tinker	Headteacher	Richard Rhodes	Foundation	Vacancy	Foundation	Steve Hall	Co-opted (Vice chair)	Kate Stone	Co-opted	Catherine Egleton (Foundation)	Co-opted (applying for Foundation)	Vacancy	Co-opted	Vacancy	Co-opted	Carole Fenton	Associate	<p>Applications:</p> <p>Caroline Bedford (co-opt)</p> <p>Tony Davies (Associate, BMC, to become co-opted once Catherine Egleton is in position as foundation governor)</p> <p>Sue Phillips (Head of Schools, Associate)</p> <p>Carol Fenton to become co-opted</p>
Simon James	Parent																										
Laura Furniss	Parent																										
Diane Crowe	Local Authority																										
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Vacancy	Co-opted																										
Carole Fenton	Associate																										
<p>Business Management Committee</p> <p>Steve Hall (Chair)</p> <p>Richard Rhodes (Clerk)</p> <p>Elle Evans</p> <p>Simon James</p> <p>Dave Tinker (Headteacher)</p> <p>Mr T Davies – appointed 13/10/22</p>	<p>Curriculum, Teaching and Learning Committee</p> <p>Catherine Egleton (chair)</p> <p>Dave Tinker (Headteacher)</p> <p>Diane Crowe</p> <p>Elle Evans</p> <p>Laura Furniss</p> <p>Kate Stone</p> <p>Carole Fenton</p> <p>Mrs C Bedford – appointed 13/10.22</p> <p>Mrs S Phillips – appointed 13/10/22</p>																										

<p>Headteacher's Performance Management Committee Steve Hall (Chair) Richard Rhodes Catherine Egleton Mr S James – appointed 13/10/22</p> <p>Strategy Committee Whole Governing Body</p> <p>Staff Discipline/Dismissal Committee Membership drawn from the Curriculum Committee</p> <p>Pupil Discipline Committee Constituted as required</p> <p>Complaints Committee Constituted as required</p>	<p>Link and special interest governors:</p> <p>Safeguarding and Prevent Laura Furniss / Simon James</p> <p>Looked After Children Carole Fenton</p> <p>Pupil Premium Kate Stone</p> <p>Health and Safety Elle Evans</p> <p>Cyber Security / GDPR Steve Hall</p> <p>Sustainability Diane Crowe</p> <p>Maths Steve Hall</p> <p>English Diane Crowe</p> <p>Science Catherine Egleton</p> <p>Attendance – Vacancy</p> <p>SEN - Vacancy</p>
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